

LIBERTY UNION HIGH SCHOOL DISTRICT  
PARAPROFESSIONAL/ LIFESKILLS AND SPECIALIZED NEEDS

**GENERAL DESCRIPTION**

The Lifeskills/Special Needs paraprofessional assists the classroom teacher by providing instructional support to students with severe disabilities, not to include duties specific to working with severely multiply handicapped, and related work as necessary to meet the specific needs of the students and provides instructional, clerical, or physical services as directed in a regular or special education classroom(s) for student(s) with physical, educational or behavioral disabilities; and perform all other related duties as assigned.

**EXAMPLE OF DUTIES**

Provide assistance to designated student(s) in activities designed by regular or special education teachers, specialists, or consultants; assist group learning exercises in a variety of subject areas, assists with the evaluation of student progress including academic, behavior and IEP related goals; drives students in district van for school activities; assists students in speech development, cognitive and behavioral skills, self-help activities, gross and fine motor skills, social-emotional development, and vocational skills; assist student with implementation of program and IEP goals including implementing modified lesson plans, feeding, toileting, performing bodily care chores, assists with the administration of medications, social interaction with non-disabled peers; supervise student(s) in the classroom, lunchroom, common activity area, and on field trips; assist with specialized health care plans of specific students.

**QUALIFICATIONS:**

**Knowledge of:**

- General needs and behavior of students with special needs;
- General classroom procedures and equipment;
- Applied behavior management techniques in a classroom setting;
- First aid and safety procedures;
- Methods of motivation and child guidance;
- Proper lifting techniques;
- Good communication skills with parents, staff and community;
- The use of medical devices and/or computers needed to assist students;
- Use of assistive and/or adaptive equipment.
- Correct English usage, spelling, grammar, and punctuation;

**Ability to:**

- Maintain the trust and confidence of students;
- Function independently and follow guidance and directions of consultants and staff;
- Maintain cooperative relationships with students and adults;
- Maintain confidentiality on and off campus especially around students;
- Manage time to accomplish multiple tasks and meet deadlines;
- Communicate effectively both orally and in writing;
- Lift, push, or pull as required with assistance;
- Mobility to regularly walk, stand, stoop, reach and bend.
- Read, write, and communicate in English;
- Work well in a fast paced environment;
- Be acutely aware of student's needs and staff concerns;
- Be sensitive to students' physical needs;
- Apply behavior analysis techniques;
- Problem-solve with good judgment, as well as implement independently the student's (IEP);
- Learn proper operation of assistive devices for computers and medical equipment;
- Act responsibly in emergency situations.
- Perform a variety of clerical tasks

**Training and Experience:**

Some experience working with disabled students is highly desirable; equivalent to the completion of the twelfth grade, preferably including or supplemented by courses in

psychology, child development, or closely related fields; possession of basic first aid and CPR may be required to complete specific health care training sessions.

**Education:**

Title I compliant as required by the Every Student Succeeds Act (ESSA) and/or the Liberty Union High School District.

**License Requirement:**

Possession of valid California driver's license;

Complete CPR and First Aid training.

Driving record satisfactory to the District:

- No DUIs; reckless driving or hit and run violations

Approval by:  
LUHSD Governing Board of Trustees  
05/13/2020

CLASSIFIED SALARY SCHEDULE  
RANGE: 41